

## PROFESSIONAL DEVELOPMENT COMMITTEE END OF THE YEAR MEETING 2008

Date: May 16, 2008  
Event: End of Year Faculty/Staff Meeting  
Held: Sheraton Ferncroft

Note Taker: Susan J. Downey

Attendees: Nancy Barker, Susan Bayard, Carl Carlsen, Pat DePamphilis, Susan J. Downey, Katie Finch, Ella Gannon, Janet Kimball, Jennifer Kirk, Georgia Panagopolous, Walter Stone, Cheryl Vervates, Starr Williams.  
Chair: Len Leblanc (not attending)

New Chair to be voted: New Chair, Walter Stone

First, Leo Lablanc has stepped down from being the Chair for the Professional Development Committee, and Walter Stone has been voted in as the new Chair. We want to thank Leo for all his hard work.

Second, 13 Members attending the meeting, all introductions were completed.

Third, Coordination Council Rep. (Web) was presented, which Georgia Panagopolous, and Starr Williams will be attending on the 4th Monday of each month, 3 pm - 5:00 pm they will keep us ahead of what is going on.

Fourth, Angel which was brought up, will be changing from Blackboard for online courses. Georgia will be attending the new Angel meeting on June 30, 2008 and on-line applications.

### NEW BUSINESS:

- new Angel Sites
- sites for Professional Development Committee
- minutes
- budget sheets
- everyone to be on the site and updated listing of forms

### Pipeline:

- My Courses tab with Angel
- Governance Area-Web online applications
- Spread Sheets
  - a. to be posted
  - b. publicized

## Cultural Arts-under Professional Development

- a. explained
- b. forms
- c. 10% of monies to be worked out for (Cultural Arts Activities)

examples: as Arts in April with poetry and various artists

Need various Forms for the Professional Development Committee and put on site

August to be worked on:

- due dates of the Meetings on a calendar for Professional Development Committee for the year
- Agenda (monthly while classes are in session Fall and Spring Semesters
- forms
- sub committees
- separate types of applications..various/different links et al... plus shown on the Bulletin

New Agenda-

Hard copies in the Fall 2008 plus newer updates to be dealt with Gary Ham and Walter Stone.

Meeting Adjourned:around 3:00 pm

Submitted by: Susan J. Downey, Academic Technology/Communications Dept./  
Professional Development Committee